

The West Valley Chorale, Inc

By-Laws

ARTICLE I – LEGAL NAME, LEGAL DESCRIPTION, AND MISSION

Section 1- LEGAL NAME: The name of this organization shall be: THE WEST VALLEY CHORALE, INC.

Section 2 – LEGAL DESCRIPTION - The West Valley Chorale is a 501(c)(3) not-for-profit organization, registered with the State of Arizona Corporation Commission.

Section 3 - MISSION: The mission of the West Valley Chorale, Inc. shall be to provide a means for experienced choral singers to join together to present great choral literature, and to provide opportunities for the public to hear such choral works performed.

ARTICLE II – MEMBERSHIP AND DUES

1) Section 1 – ACTIVE MEMBERS - Membership in the Chorale is open to singers of all ages and from all surrounding communities., and shall be determined by auditions conducted by the Chorale Conductor.

3) Section 2 – DUES – Annual dues for Active Members will be determined by the Board of Directors prior to the start of the Chorale season.

ARTICLE III - OFFICERS AND DIRECTORS

Section 1 - BOARD OF DIRECTORS: The Board of Directors (herein referred to as the Board) shall consist of the Executive Committee, a monitor representing each section, soprano, alto, tenor and bass, and the facility manager, all to be elected by the general membership,

Section 2 - OFFICERS: The elected officers of the Chorale shall be: President, Vice President, Secretary, and Treasurer.

Section 3 – DUTIES OF OFFICERS and TERMS OF OFFICE

1. President: one year, can repeat following year

- a) Preside at all meetings of the organization and the Board;
- b) Call special meetings of the full membership and Board;
- c) Appoint all committees (standing or ad hoc) upon the advice of the Board;
- d) Responsible for the enforcement of the by-laws and operating rules;
- e) Provide direction to the membership and the Board.

2) Vice President: one year, can repeat as vice-president or run for President

- a) Assume president's role when president is not available
- b) Maintain membership roster;
- c) Assist President in developing meeting agendas;
- d) Responsible for planning the Annual Donor Thank You Party, if scheduled, and the Annual End-of-Season Celebration

3) Treasurer: two years

- a) Responsible for all financial reporting
- b) Pay bills and taxes
- c) Prepare and maintain budget reporting

4) Secretary: two years

Record minutes for all board meetings and annual meetings

Write and disseminate any board communications as requested by the President and/or the Board.

ARTICLE IV - ELECTIONS

Section 1- ELECTIONS: Election of Officers and Directors shall be held at the annual meeting ~~in March~~, at a time and place determined by the Executive Committee. At least two week's prior notice of the time and place of the election shall be given to the Chorale members.

Section 2 - TERMS OF OFFICE: The terms of office of the President and Vice President shall be one year. Both may be re-elected to a second one-year term. All other Officers and Board members shall be elected to two-year terms. To provide for continuity on the board, groups of officers shall be elected in alternate years. Secretary, soprano and tenor section monitors, and the facility manager shall be elected in even-numbered years: treasurer, and alto and bass section monitors shall be elected in odd-numbered years. No person may serve more than six consecutive years on the board.

Section 3 - NOMINATING COMMITTEE: The four section monitors (alto, bass, soprano, tenor) shall make up the Nominating Committee Two weeks prior to the annual meeting, this committee shall present to the chorale membership a single slate of candidates to be elected. Nominations may also be made from the floor, provided prior permission of the nominee (s) has been given.

Section 4 - VACANCIES: Vacancies which may occur in any of the offices shall be filled by a majority vote of the remaining members of the Board of Directors. One elected in this manner shall serve the remaining portion of the term of office and shall be eligible for re-election to his/her own term(s).

ARTICLE V - FISCAL YEAR

The fiscal year begins on the first day of May and ends on the thirtieth of April, each year.

ARTICLE VI - QUORUM AND VOTING

QUORUM AND VOTING: At meetings of the Executive Committee, Board of Directors and Chorale, a vote may not be taken unless a quorum, consisting of fifty-one percent (51%) of the membership of the convening group is present.

ARTICLE VIII- AMENDMENTS

Subsequent to committee review, submission to and concurrence by the Board, the amendment of these By-laws shall be only by a majority vote of the Chorale members present at a chorale meeting, subject to provisions in Article VIII, provided notice of changes has been given to the membership at two scheduled rehearsals prior to the time of voting.

ARTICLE IX -PARLIAMENTARY AUTHORITY

Section 1- - BY-LAWS AUTHORITY: The latest edition of "Roberts Rules of Order" has been the authority for these By-Laws and shall be the authority for the resolution of all questions arising, not covered by these By-Laws.

Section 2 - CHORUS MEETING AUTHORITY: The Vice President, or other person as appointed by the President, shall act as Parliamentarian at all meetings of the Chorale and use "Roberts Rules of Order" (latest edition) as the authority for all parliamentary decision.

Adopted: October 5, 1989; Revised: May 6, 1991; Revised: May 3, 1993; Revised: Jan. 31, 1995; Revised: Oct. 7, 2002; Revised March 26, 2012; Revised March 27, 2017.